# Privacy Statement Studium Generale Groningen



Studium Generale Groningen, located at Oude Boteringestraat 13, 9712 GB Groningen, is responsible for the processing of personal data as shown in this privacy statement.

Contact details: Studium Generale Groningen Oude Boteringestraat 13 9712 GB Groningen +31 50 363 5463 http://www.sggroningen.nl

The data protection officer of Studium Generale Groningen can be reached via studium@rug.nl

#### Personal data we process

- Information about your activities on our website
- Other personal data that you actively provide, for example by buying a ticket through our webshop, ordering an SG card, in correspondence and by telephone

#### Visitors under 16

Our website and / or service does not intend to collect data about website visitors who are younger than 16 years, unless they have permission from parents or guardians. However, we cannot check if a visitor is older than 16. We encourage parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this consent, please contact us via studium@rug.nl, we will delete this information.

### Why we process personal data

Studium Generale Groningen processes your personal data for the following purposes:

- Sending our newsletter
- Handling your payment through our webshop
- To be able to e-mail you if this is necessary to be able to carry out our services

- Inform you about changes to our services and products
- For most of our lectures we make recordings for our archive at www.sggroningen.nl. By visiting our activities you give permission for the use of visual material (photo and video) where you may be visible.

#### How long we store personal data

Studium Generale Groningen does not store your personal data longer than is strictly necessary to realize the goals for which your data is collected. If you wish us to destroy your data, please contact studium@rug.nl

## Sharing personal data with third parties

Studium Generale Groningen will not sell your information to third parties and will only provide information if this is necessary for the execution of our agreement with you or to comply with a legal obligation. If we need to process data through a third party in order to provide our services, we enter a processing agreement with this company to ensure the same level of security and confidentiality of your data. Studium Generale Groningen remains responsible for these processing operations.

# Cookies or similar techniques

The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remember, for example, your preferences. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

Through our website a cookie is also placed from the American company Google, as part of the "Analytics" service. We use this service to track and get reports on how visitors use the website. Google may provide this information to third parties if Google is legally obliged to do so, or if third parties process the information on behalf of Google. We have no influence on this. The information that Google collects is anonymised as much as possible. Your IP address is emphatically not given. The information is transferred to and stored by Google on servers in the United States.

#### View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Studium Generale Groningen and you have the right to data portability. This means that you can submit a request to send the personal

information we hold to you or another organization mentioned by you in a computer file. You can send a request for access, correction or deletion of your personal data or a request for cancellation of your consent to studium@rug.nl. We respond as quickly as possible, but within four weeks, at your request. Studium Generale Groningen also wants to point out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons

### How we protect your personal data

Studium Generale Groningen takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you feel that your data is not properly secured or there are indications of abuse, please contact us via studium@rug.nl or 050-363 5463.